



City of Westminster

# Follow on Agenda

Title: **Annual Council Meeting**

Meeting Date: **Wednesday 17th May, 2017**

Time: **7.00 pm**

Venue: **Porchester Hall, Porchester Road, Bayswater, London, W2 5DU**

Members: **All Councillors are hereby summoned to attend the Meeting for the transaction of the business set out.**



**Admission to the public gallery is available from 6.30pm.**

**Please telephone if you are attending the meeting in a wheelchair or have difficulty walking up steps. There is wheelchair access by a side entrance.**



**An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Mick Steward, Head of Committee and Governance Services.**

**Email: [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk) Tel: 020 7641 3134  
Corporate Website: [www.westminster.gov.uk](http://www.westminster.gov.uk)**

**4a Follow on Agenda Items:**

(Pages 1 - 30)

**Report Re Constitutional Issues**

**Agenda for Joint Meeting of Committees**

**Joint Report Re Constitutional Matters for Standing  
Committees**

**Minutes 3 May 2017**

**Westminster City Hall  
64 Victoria Street  
London SW1  
12 May 2017**



**City of Westminster**

## Annual Council Report

<b>Date:</b>	<b>17 May 2017</b>
<b>Classification:</b>	<b>For General Release</b>
<b>Title:</b>	<b>Constitutional Issues – Review of Proportionality of Seats on Committees</b>
<b>Report of:</b>	<b>Chief Executive</b>
<b>Wards Involved:</b>	<b>Not applicable</b>
<b>Policy Context:</b>	<b>Management of the Council</b>
<b>Financial Summary:</b>	<b>No financial implications</b>
<b>Report Author and Contact Details:</b>	<b>Mick Steward Tel: 020 7641 3134 Email: <a href="mailto:msteward@westminster.gov.uk">msteward@westminster.gov.uk</a></b>

### **1. Executive Summary**

- 1.1 The Council is required to determine the allocation of places on standing committees to political groups in accordance with the proportionality rules. Members of Committees and Sub-Committees are appointed by the Chief Executive in accordance with the wishes of the political groups following a notification process provided that the appointments are in accordance with the proportionality rules. Those committees which will need to will meet on the rising of the Annual Council Meeting to determine the allocation of places on their Sub-Committees. The names of the Members appointed to Committees and Sub-Committees is set out in Appendix A.
- 1.2 The Leader of the Council is responsible for the appointment of Cabinet Members and for the allocation of duties (terms of reference). The Cabinet Members are as appointed by the Leader. The Leader of the Council has indicated that for the purposes of this report there are no such changes to those reported to Council on 25 January 2017.

### **2. Recommendations**

- 2.1 That the Council determine the allocation of places on the following standing committees and notes the names of the Members appointed to them (including any

changes), following notification by the respective Party Whips, as set out below and detailed in Appendix A.

- 2.2 That the Council confirm the proportional division of seats on the Standing Committees including the establishment of an additional Planning Applications Committee as shown in column 3 of Appendix A as set out below:

Committee	Members	Proportionality		
		Con	Labour	Independent
Audit and Performance	4	3	1	
General Purposes	4	3	1	
Westminster Scrutiny Commission	6	4	2	
Children, Environment and Leisure *	8	6	2	
P&S Services				
Adults, Health and Public Protection P&S	8	6	2	
Business, Planning and Transport P&S	8	6	2	
Housing, Finance and Corporate Services P&S	8	6	2	
Standards	6	4	2	
Pension Fund	4	3	1	
Licensing	15	11	3	1
City Planning and Development	16	12	4	
	87	64	22	1

\* In addition there are 4 Co-opted Members with voting rights

### 3. Background

- 3.1 The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review, at least annually, the representation of the political groups on their Committees and Sub-Committees to ensure a political balance.
- 3.2 The Conservative and Labour Groups hold, respectively, 44 and 15 of the total of 60 Council seats with one Independent Member. The proportion by which seats on Committees should be allocated is 73.33% Majority Group, 25% Minority Group and 1.67% for the Independent Member. This equates with rounding on the basis of 87 committee seats, to 64 Majority Party (63.8%), 22 Minority Party (21.75%) and 1 for the Independent Member (1.45%).

- 3.3 Membership of the Council's Standing Committees and Sub-Committees is governed by Standing Order 28 which, in accordance with the Local Government (Committees and Political Groups) Regulations 1990, as amended, provides for Members of Standing Committees and Sub-Committees to be those whose names have been notified to the Chief Executive, who is the duly appointed proper officer for these purposes by the duly appointed party group officer. The Chief Executive has delegated power to appoint to all Standing Committees and their Sub-Committees in accordance with any notification received under the Regulations.
- 3.4 The Council will recall that at its meeting on 3 May 2017 it agreed, on the basis of legal advice, that the Licensing Committee would now come within the scope of the proportionality rules. The figures in this report now reflect this.
- 3.5 The Independent Member, Councillor Gassanly, has been consulted and indicated that he wishes to sit on the Licensing Committee. Councillor Gassanly is entitled to one Committee seat. The respective party Chief Whips have also indicated that they support Councillor Gassanly's seat being on the Licensing Committee. Nonetheless, it is a matter for the full Council to finally determine which Committee seat should be allocated to Councillor Gassanly. Recommendation 2.2 reflects the wish of Councillor Gassanly and the respective Chief Whips.
- 3.6 The proportionality figures have been impacted by the changes in the Planning Applications Committees becoming Sub-Committees of the Planning and City Development Committee.
- 3.7 Both political groups on the Council are required to notify the Chief Executive of the names of the Members allocated a seat on the Standing Committees, Sub-Committees and subsidiary bodies. It is for the Council to note the Committee memberships as set out in Appendix A to this report and for the Committees to note their Sub-Committee memberships. In addition, the Standing Committees will, where necessary, be asked to note the proportionality of Members on their Sub-Committees and also appoint new Sub-Committees where necessary. In accordance with the Council decision on 3 May 2017. The meeting of the Licensing Committee will consider the appointment of the additional Licensing Sub-Committee and the Planning and City Development Committee will consider the appointment of the Planning Application Sub-Committees in place of the Planning Application Committees.

#### **4. Legal Implications**

- 4.1 The Council is required to carry out a review of the representation of different political groups from time to time in accordance with the Local Government and Housing Act 1989 and the Local Government (Committee and Political Groups) Regulations 1990. These requirements are reflected in this report.

## 5. Financial Implications

5.1 There are no financial implications arising from this report.

**If you have any queries about this Report or wish to inspect any of the Background Papers please contact Mick Steward; Tel: 020 7641 3134  
Email: [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk)**

**Background Papers:** There are no further background papers

### Appendices

Appendix A – List of Committee/Memberships

**APPENDIX A**

**WESTMINSTER CITY COUNCIL  
COMMITTEE MEMBERSHIPS**

Committee	Constitution	Proportionality		Membership (C) Conservative (L) Labour (CH) Chairman (V.CH) Vice-Chairman
		Con	Lab	
Audit and Performance	4	3	1	Ian Rowley (CH) (C) David Boothroyd (L) Lindsey Hall (C) Judith Warner (C)
General Purposes	4	3	1	Tim Mitchell (CH) (C) David Boothroyd (L) Melvyn Caplan (C) Robert Davis (V.CH) (C)
Pension Fund Committee	4	3	1	Suhail Rahuja (CH) (C) Peter Cuthbertson (C) Patricia McAllister (L) Ian Rowley (C)
Planning and City Development Committee	16	12	4	Richard Beddoe (Ch) (C) David Boothroyd (L) Susie Burbridge (C) Ruth Bush (L) Iain Bott (C) Melvyn Caplan (C) Paul Church (C) Jonathan Glanz (C) Barbara Grahame (L) Angela Harvey (C) Louise Hyams (C) Tim Mitchell (C) Gotz Mohindra (C) Robert Rigby (C) Andrew Smith (C) Jason Williams (L)

**WESTMINSTER CITY COUNCIL  
POLICY AND SCRUTINY COMMITTEE MEMBERSHIPS**

Committee	Constitution	Proportionality		Membership
		Con	Lab	
				(C) Conservative (L) Labour (CH) Chairman
Westminster Scrutiny Commission	6	4	2	Andrew Smith (C) Jonathan Glanz (C) Brian Connell (C) Tony Devenish (C) Barrie Taylor (L) _____ (L)
Adults, Health and Public Protection	8	6	2	Jonathan Glanz (CH) (C) Barbara Arzymanow (C) Susie Burbridge (C) Patricia McAllister (L) Jan Prendergast (C) Glenys Roberts (C) Gotz Mohindra (C) Barrie Taylor (L)
<b>NB:</b> The Urgency Sub-Committee membership of the Adults, Health and Public Protection P&S Committee will be determined as necessary on a proportional split of 2:1				
Business Planning and Transport Services	8	6	2	Tony Devenish (CH) (C) Julia Alexander (C) Tom Crockett (C) Louise Hyams (C) Paul Dimoldenberg (L) Karen Scarborough (C) Cameron Thomson (C) Jason Williams (L)
Children, Environment & Leisure	8	6	2	Andrew Smith (Ch) (C) Iain Bott (C) Rita Begum (L) Melvyn Caplan (C) Peter Cuthbertson (C) Nick Evans (C) Aicha Less (L) Robert Rigby (C)

\* Plus 6 Co-opted Members (4 voting)



**WESTMINSTER CITY COUNCIL  
POLICY AND SCRUTINY COMMITTEE MEMBERSHIPS**

Committee	Constitution	Proportionality		Membership
		Con	Lab	
				(C) Conservative (L) Labour (CH) Chairman
Housing, Finance and Corporate Services	8	6	2	Brian Connell (CH) (C) Paul Church (C) Adam Hug (L) Peter Freeman (C) Tim Roca (L) Adnan Mohammed (C) Jacqui Wilkinson (C) Nick Evans (C)
Standards Committee	6	4	2	Melvyn Caplan (C) David Boothroyd (L) Ruth Bush (L) Brian Connell (C) Louise Hyams (C) Judith Warner (CH) (C)
* Licensing Committee	15	11	3	Angela Harvey (CH) (C) (Ch Sub) Heather Acton (C) Rita Begum (L) Susie Burbridge (C) Melvyn Caplan (CH) (Sub) (C) Julia Alexander (C) JP Floru (Ch) (Sub) (C) Peter Freeman (C) Karen Scarborough (C) Louise Hyams (C) Tim Mitchell (CH) (Sub) (C) Murad Gassanly (Independent) Jan Prendergast (C) Shamin Talukder (L) Aziz Toki (L)
NB: The Licensing Urgency Sub-Committee membership is to be:		(1 Independent Member)		
Cllrs Angela Harvey (C) (Ch) Melvyn Caplan (C) Aziz Toki (L)				
or such other Members of the Licensing Committee appointed by the Head of Committee and Governance Services in accordance with his delegated authority.				

The membership of the Licensing Sub-Committees (3 Members) are drawn from the list of Licensing Committee Members and appointed by the Director of Law in accordance with his delegated authority.

## WESTMINSTER CITY COUNCIL

### SUB-COMMITTEE MEMBERSHIPS RELATING TO PLANNING AND CITY DEVELOPMENT COMMITTEE

Committee	Constitution	Proportionality		Membership (C) Conservative (L) Labour (CH) Chairman
		Con	Lab	
Planning Applications (1)	4	3	1	Richard Beddoe (Ch) (C) David Boothroyd (L) Susie Burbridge (C) Tim Mitchell (C)
Planning Applications (2)	4	3	1	Melvyn Caplan (Ch) (C) Ruth Bush (L) Gotz Mohindra (C) Paul Church (C)
Planning Applications (3)	4	3	1	Andrew Smith (Ch) (C) Barbara Grahame (L) Louise Hyams (C) Robert Rigby (C)
Planning Applications (4)	4	3	1	Angela Harvey (Ch) (C) Iain Bott (C) Jonathan Glanz (C) Jason Williams (L)
Planning (Sub) Reserve Members				Christabel Flight (C) Peter Cuthbertson (C) Tim Roca (L)

**WESTMINSTER CITY COUNCIL**

**SUB-COMMITTEE MEMBERSHIPS RELATING TO THE GENERAL PURPOSES  
COMMITTEE**

Committee	Constitution	Proportionality		Membership
		Con	Lab	
				(C) Conservative (L) Labour (CH) Chairman
Urgency	3	2	1	Tim Mitchell (Ch) (C) David Boothroyd (L) Robert Davis (VCH) (C)
Education (Awards) Appeals	4	3	1	Richard Holloway (C) (Ch) Brian Connell (C) Barbara Grahame (L) Suhail Rahuja (C)

**WESTMINSTER CITY COUNCIL**

**SUB-COMMITTEE MEMBERSHIPS RELATING TO THE AUDIT & PERFORMANCE  
COMMITTEE**

Committee	Constitution	Proportionality		Membership
		Con	Lab	
				(C) Conservative (L) Labour (CH) Chairman
Urgency	3	2	1	Ian Rowley (Ch) (C) David Boothroyd (L) Lindsey Hall (C)
Appointments	4	3	1	Nickie Aiken (Ch) (C) Robert Davis (C) Paul Dimoldenberg (L) Tim Mitchell (C)
Staff Appeals	3	2	1	Angela Harvey (CH) (C) Tim Mitchell (C) Guthrie McKie (L)

## WESTMINSTER CITY COUNCIL

### ADVISORY PANELS REPORTING TO THE CABINET MEMBER FOR FINANCE AND RESOURCES

Committee	Constitution	Proportionality		Membership (C) Conservative (L) Labour (CH) Chairman
		Con	Lab	
Council and Staff Joint Consultation Committee *	5	4	1	Tim Mitchell (C) Heather Acton (C) Angela Harvey (C) Guthrie McKie (L) Rachael Robathan (C)
Rating Panel *	4	3	1	Jonathan Glanz (CH) (C) Jacqui Wilkinson (C) Patricia McAllister (L) Judith Warner (C)
Discretionary Housing Payments Panel *	4	3	1	Jan Prendergast (CH) (C) Barbara Arzymanow (C) Susie Burbridge (C) Ruth Bush (L) Guthrie McKie (L) Nick Evans (C)
				Membership drawn from this panel

\* Proportionality Rules do not formally apply

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City of Westminster

# Committee Agenda

Title:

**Adults, Health and Public Protection Policy and Scrutiny Committee**

**Audit and Performance Committee**

**General Purposes Committee**

**Pension Fund Committee**

**Planning and City Development Committee**

**Licensing Committee**

Meeting Date:

**Wednesday 17 May 2017**

Time

**On the rising of the Annual Council Meeting**

Venue

**Porchester Hall, Porchester Road, Bayswater,  
London, W2 5DU**

[Location Link](#)

Members:

**See list of Memberships attached to report item 4 of  
the Annual Council Agenda**



**Members of the public are welcome to attend the  
meeting and listen to the discussion of Part 1 of the  
Agenda**

**Admission to the public gallery is by ticket, issued  
from 6.30pm. If you have a disability and require any  
special assistance please contact the Committee and  
Scrutiny Officer (details listed below) in advance of  
the meeting.**



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If you require any further information, please contact  
Mick Steward, Head of Committee and Governance  
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**Corporate Website: [www.westminster.gov.uk](http://www.westminster.gov.uk)**

## **AGENDA (PART 1)**

**Members are reminded that this meeting will be conducted by the Chief Executive in accordance with Standing Order 2(4).**

### **1. MEMBERSHIP**

To note the Membership of the Committees as listed in Appendix A of the report Constitutional Matters Item 4 on the Annual Council Agenda.

### **2. CONSTITUTIONAL MATTERS FOR STANDING COMMITTEES**

Report of the Chief Executive attached.

**Charlie Parker  
Chief Executive  
15 May 2017**





# City of Westminster

## Joint Report to Committees

**Date:** 17 May 2017

**Classification:** For General Release

**Title:** Constitutional Matters for Standing Committees

**Report of:** The Chief Executive

**Wards Involved:** Not applicable

**Policy Context:** Management of the Council

**Financial Summary:** None

**Report Author and Contact Details:** Mick Steward  
Tel: 020 7641 3134  
Email: [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk)

### 1. Summary

- 1.1 This report is submitted to allow the relevant Committees to appoint Sub-Committees, where necessary, and to review the proportional division of seats on their respective Sub-Committees. Details of these are set out in the specific recommendations addressed to each of the Committees referred to below.
- 1.2 The procedures for this meeting are set out in Standing Order 2 (4), which allows for the all the recommendations before the Committees to be taken together and for the meeting to be conducted by the Chief Executive.

### 2. Recommendations

#### Adults, Health and Public Protection Policy and Scrutiny Committee

- 1. That the Committee confirm the proportional division of seats on the Sub-Committee listed below:

Sub-Committee	Members	Proportionality	
		Cons	Labour
Health Urgency	3	2	1

### **Audit and Performance Committee**

That the Committee confirm the proportional division of seats on the Sub-Committees listed below:

<b>Sub-Committees</b>	<b>Members</b>	<b>Proportionality</b>	
		<b>Cons</b>	<b>Labour</b>
Audit and Performance Urgency	3	2	1
Appointments	4	3	1
Staff Appeals	3	2	1

### **General Purposes Committee**

That the Committee confirm the proportional division of seats on the Sub-Committees listed below:

<b>Sub-Committee</b>	<b>Members</b>	<b>Proportionality</b>	
		<b>Cons</b>	<b>Labour</b>
General Purposes Urgency	3	2	1
Education (Awards) Appeals	4	3	1

### **Pension Fund Committee**

That the Committee confirm the proportional division of seats on the Sub-Committee listed below:

<b>Sub-Committee</b>	<b>Members</b>	<b>Proportionality</b>	
		<b>Cons</b>	<b>Labour</b>
Pension Fund Urgency	3	2	1

### **Planning and City Development Committee**

That the Committee confirm the appointment of the Planning Applications Sub-Committees with the terms of reference attached as Appendix A and the proportional division of seats on the Sub-Committee listed below:

<b>Sub-Committees</b>	<b>Members</b>	<b>Proportionality</b>	
		<b>Cons</b>	<b>Labour</b>
Planning Applications	4	3	1

That the Committee confirm the appointment of the Licensing Sub-Committees Nos 1 to 5 and the Licensing Sub-Committee No 6 with the terms of reference attached as Appendix B (i) and B (ii) and

### **Licensing Committee**

	<b>Sub-Committees Proportionality</b>	<b>Members Cons</b>	<b>Labour</b>
Sub-Committees 1 to 5	3	(see paragraph 3.3 below)	
Sub-Committee No 6	3	2	1

### **3. Background Information**

- 3.1 Under statutory regulations, Committees are required to review at least annually the proportional division of seats on their Sub-Committees. This applies to all Sub-Committees including those of the regulatory Committees and to the formal Sub-Committees of Policy and Scrutiny Committees. Memberships are set out as Appendix A to the report (agenda item 4) on the Council agenda.
- 3.2 The Council, on 3 May 2017, agreed that the Planning Applications Committee would become Sub-Committees of the Planning and City Development Committee. The terms of reference of these are identical to those of the current Planning and City Development Committees and are attached here for approval by the Planning and City Development Committee (Appendix A).
- 3.3 As part of the same report the Council, on 3 May, also agreed that an additional Sub-Committee of the Licensing Committee be established. The Licensing Sub-Committees Nos 1 to 5 are not required to be strictly proportional, as they deal exclusively with functions under the Licensing Act 2003 and the Gambling Act 2005. Licensing Sub-Committee No 6 will in addition also deal from time to time with licensing functions other than other under the Licensing Act 2003 and the Gambling Act 2005. In these circumstances therefore the proportionality rules apply. The Licensing Committee is asked also to approve the appointments of these Sub-Committees and the revised terms of reference, attached as Appendix B (i) and B (ii).

### **4. Legal Implications**

- 4.1 The proportional allocation of Sub-Committee places set out in this report conforms to the Proportionality Rules more fully referred to in the report, Item 4, to the Annual Council meeting.

If you have any queries about this report or wish to inspect any of the background papers please contact Mick Steward on 020 7641 3134; Fax No: 020 7641 2042; Email: [msteward@westminster.gov.uk](mailto:msteward@westminster.gov.uk)

### Background Papers

- Constitution

### **Appendices**

Appendix A Terms of Reference of the Planning Applications Sub-Committee Nos 1 to 4

Appendix B (i) Terms of Reference of the Licensing Sub-Committee Nos 1 to 5

Appendix B (ii) Terms of Reference of the Licensing Sub-Committee No 6

**PLANNING APPLICATIONS SUB-COMMITTEE (X 4)**

**CONSTITUTION**

4 Members of the Council (3 Majority Party Members and 1 Minority Party Member)

The Committee is responsible, if asked, for advising the Cabinet or the Cabinet Member for Built Environment on planning policy matters which are the domain of the executive.

**TERMS OF REFERENCE**

- (1) The making and issuing within the policy context determined by the Council, of decisions on applications for permission, notices and deposit of plans under the Planning Acts, the Building Act 1984, the London Building Acts, the London Squares Preservation Act 1931 and any Local Act requiring decisions relating to planning and building control functions, to the extent that these are Non-Executive functions.
- (2) To review planning briefs and recommend any changes to the Cabinet Member for Built Environment for consideration.
- (3) Authorisation of
  - (a) agreements and undertakings under Section 106 and 299A of the Town and Country Planning Act 1990, Section 16 of the Greater London Council (General Powers) Act 1974, Section 33 of the Local Government (Miscellaneous Provisions) Act 1972 and where required in connection with planning applications, Section 278 of the Highways Act 1980, and the release of such obligations;
  - (b) notices, orders (including the confirmation of) Tree Preservation Orders, Directions Certificates and Grants under the Planning Acts;
  - (c) rights of entry under the Planning Acts, the Building Act 1984, the London Building Acts and any such rights conferred by other legislation where incidental to functions under these Acts;
  - (d) the carrying out of works and the recovery of costs in default of compliance with Notices issued or served under the Planning Acts London Building Acts and Building Act 1984;
- (4) Within the policy context determined by the Council and the Cabinet Member for Built Environment, to exercise the functions of the Council under the Town and Country Planning (Control of Advertisements) Regulations.

- (5) To approve highway works, highway amenities, Highways matters relating to approved development, the dedication of land for highway purposes and the stopping up or diversion of highways and any necessary traffic orders in connection with planning applications or the implementation of permissions resulting from such applications subject to the whole of any cost involved being payable by developers and secured by Agreement.
- (6) To determine matters referred by officers under Part 8 (High Hedges) of the Anti-Social Behaviour Act 2003.

**LICENSING SUB-COMMITTEE NOS 1 TO 5**

1. CONSTITUTION

3 Members of the Licensing Committee

2. TERMS OF REFERENCE

LICENSING ACT 2003

Personal Licences

1. To consider applications for a personal licence, where a representation has been made and the Cabinet Member for Public Protection and Licensing has asked that the application be referred to a Licensing Sub-Committee for determination.
2. To consider applications for a personal licence in cases where the applicant has unspent criminal convictions.

PREMISES LICENCES AND CLUB PREMISES CERTIFICATES

3. To consider applications for premises licences/club premises certificates where a representation has been made.
4. To consider applications for provisional statement where a representation has been made.
5. To consider applications for the transfer of a premises licence where a representation by the Police has been made.
6. To consider applications for interim authorities where a representation by the Police has been made.
7. To consider reviews to premises licences/club premises certificates where these have been requested by the relevant authority in accordance with the relevant regulations.

GAMBLING ACT 2005

To consider applications, submitted in accordance with the Gambling Act 2005.

TEMPORARY EVENT NOTICES

8. To determine a Police representation in respect of a temporary event notice.

**LICENSING SUB-COMMITTEE NO 6**

1. CONSTITUTION

3 Members of the Licensing Committee. Two Majority Party Members and one Minority Party Member.

2. TERMS OF REFERENCE

LICENSING ACT 2003

Personal Licences

1. To consider applications for a personal licence, where a representation has been made and the Cabinet Member for Public Protection and Licensing has asked that the application be referred to a Licensing Sub-Committee for determination.
2. To consider applications for a personal licence in cases where the applicant has unspent criminal convictions.

PREMISES LICENCES AND CLUB PREMISES CERTIFICATES

3. To consider applications for premises licences/club premises certificates where a representation has been made.
4. To consider applications for provisional statement where a representation has been made.
5. To consider applications for the transfer of a premises licence where a representation by the Police has been made.
6. To consider applications for interim authorities where a representation by the Police has been made.
7. To consider reviews to premises licences/club premises certificates where these have been requested by the relevant authority in accordance with the relevant regulations.

GAMBLING ACT 2005

To consider applications, submitted in accordance with the Gambling Act 2005.

TEMPORARY EVENT NOTICES

8. To determine a Police representation in respect of a temporary event notice.



## OTHER LICENSING FUNCTIONS

9. The grant, approval, review, refusal, revocation, renewal, transfer or variation of any licence, registration, certificate, consent, permit, approval or permission, except where such function is within the terms of reference of another committee or sub-committee; body;
10. Without prejudice to the powers delegated to officers, and to the Licensing Officers' Panels, to hear and determine applications and appeals where there is a right to be heard;
11. Procedures for the conduct of business at the Officer Panel and the Licensing Sub-Committee, including all matters in respect of processing applications.
12. Operational matters in respect of licensing functions within the terms of reference of the Sub-Committee;
13. The approval of commodity guidelines in markets;
14. The designation, de-designation and variations to designations of street trading pitches;
15. The amendment of rules of management and standard conditions;
16. To consider and hear representations in respect of fees and charges and to determine the amounts thereof;
17. The consideration of all matters applications in respect of the minor licensing functions eg Pedlars Act and Nurseries Act; which have not been the subject of delegations to Officers;
18. To authorise a later hour in substitution for 12 midnight in Bylaw 3(2) of the Pleasure Fairs (Amusement Premises) Bylaws.

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# CITY OF WESTMINSTER

## MINUTES OF PROCEEDINGS

At the Meeting of the Council of the City of Westminster held at 7.00 pm on Wednesday 3rd May, 2017 at Porchester Hall, Porchester Road, Bayswater, London, W2 5DU.

### PRESENT

The Lord Mayor, Councillor Steve Summers

### COUNCILLORS

Heather Acton	Angela Harvey
Ian Adams	David Harvey
Nickie Aiken	Richard Holloway
Julia Alexander	Adam Hug
Barbara Arzymanow	Louise Hyams
Daniel Astaire	Aicha less
Richard Beddoe	Patricia McAllister
Rita Begum	Guthrie McKie
David Boothroyd	Tim Mitchell
Iain Bott	Adnan Mohammed
Ruth Bush	Gotz Mohindra
Melvyn Caplan	Papya Qureshi
Danny Chalkley	Suhail Rahuja
Paul Church	Robert Rigby
Antonia Cox	Rachael Robathan
Thomas Crockett	Glenys Roberts
Robert Davis, MBE, DL	Tim Roca
Tony Devenish	Ian Rowley
Paul Dimoldenberg	Karen Scarborough
Nick Evans	Andrew Smith
Christabel Flight	Shamim Talukder
Jean Paul Floru	Barrie Taylor
Peter Freeman	Cameron Thomson
Murad Gassanly	Aziz Toki
Jonathan Glanz	Judith Warner
Barbara Grahame	Jacqui Wilkinson
Lindsey Hall	Jason Williams

### **1 APPOINTMENT OF RELIEF CHAIRMAN**

Motion, moved by the Lord Mayor and seconded by Councillor Tim Mitchell that Councillor Louise Hyams be elected as Relief Chairman.

Motion put, and on a show of hands, declared **CARRIED**.

## 2 LORD MAYOR'S COMMUNICATIONS

- 4.1 The Lord Mayor referred to these as set out on the agenda.
- 4.2 In view of the recent terrorist attack in Westminster he asked the Council to stand for a minutes silence in memory of all the victims.

## 3 MINUTES

The minutes of the proceedings at the Council meeting held on Wednesday 1 March 2017 were, with the assent of the Members present, signed by the Lord Mayor as a true record of the proceedings.

## 4 VOTE OF THANKS

### (a) **Vote of Thanks to the retiring Lord Mayor and Lady Mayoress, Councillor Steve Summers and Mrs Kate McCarthy**

Motion moved by Councillor Robert Davis and seconded by Councillor David Harvey that the full Council resolve to record a Vote of Thanks to Councillor Steve Summers for the distinguished service rendered by him as Lord Mayor and to Mrs Kate McCarthy for the constant and invaluable help given by her as the Lady Mayoress.

We assure them of our gratitude for, and high appreciation of, the dignity and ability with which they have carried out their many duties in accordance with the highest traditions of the City and this Vote of Thanks be inscribed on Vellum under the Common Seal and presented to them.

Motion put and on a show of hands declared **CARRIED** following which the Lord Mayor replied.

**RESOLVED:** That we assure them of our gratitude for, and high appreciation of, the dignity and ability with which they have carried out their many duties in accordance with the highest traditions of the City and this Vote of Thanks be inscribed in Vellum under the Common Seal and presented to them.

## 5 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

## 6 PETITIONS AND DEPUTATIONS

Councillor Rita Begum presented a petition relating to the disabled toilet facilities at Paddington Recreation Ground.

Councillor Aicha Less presented a petition seeking the immediate re-opening of the public convenience at the junction of Church Street and Salisbury Street.

These petitions were referred to the relevant Chief Officer for reporting to the appropriate Cabinet Member.

## **7 QUESTIONS**

The questions, supplementary questions and replies are included on the Council's website.

## **8 COUNCILLOR ISSUES**

### **(a) Social Cohesion in Westminster**

Councillor Adnan Mohammed spoke and Councillor Antonia Cox replied.

### **(b) Public Water Fountains in Westminster**

Councillor Jonathan Glanz spoke and Councillor David Harvey replied.

## **9 STATEMENT ON URGENT MATTERS**

There were no urgent matters.

## **10 FUTURE POLICY PLAN**

1. The meeting debated the item chosen for debate from the Future Policy Plan by the Majority Party.

### **City for All**

The Majority Party had selected Item Number 21 on the Future Policy Plan: City for All. The debate will be referred to the relevant Executive Director for consideration when reporting on the subject.

## **12 NOTICE OF MOTION**

The Minority Party had selected for debate the Notice of Motion as set out on the agenda. The Notice of Motion was moved by Councillor Adam Hug and seconded by Councillor Patricia McAllister.

Councillor Angela Harvey moved and it was seconded by Councillor Gotz Mohindra that the Notice of Motion be amended as follows:

Add opening paragraph:

“The Council notes that all London-based staff employed directly by the local authority receive a salary that is equal to, or greater than, the London Living Wage”.

Delete third and subsequent paragraphs then add

“The Council recognises that it awards its contracts on a competitive basis, taking into account the need to provide the best value for money and the best services for our residents, businesses and visitors. This can only be achieved with contractors who have high regard for their employees and their development, something which the Council actively engages on during the tender process. The Council acknowledges that this approach brings positive results, with 73% of people who live

in Westminster believing that the Council is well run and 65% thinking that it provides good value for money, both of which rate well above the national average.

The Council commends the outstanding work of its committed and talented employees, along with the partnerships formed with contractors who deliver many valued services throughout the city. The Council will continue to set out clear expectations around employment during procurement procedures and to take its role as a civic leader seriously.”

Councillor Adam Hug replied, following which the Lord Mayor put the amendment moved by Councillor Angela Harvey and seconded by Councillor Gotz Mohindra to the vote and on a show of hands declared the amendment **CARRIED**.

The Lord Mayor then put the substantive motion to the vote and on a show of hands declared the substantive motion **CARRIED**.

#### **RESOLVED:**

“The Council notes that all London-based staff employed directly by the local authority receive a salary that is equal to, or greater than, the London Living Wage.

It notes dramatically increased rates of in-work poverty and food bank use in Westminster and across the country.

The Council recognises that it awards its contracts on a competitive basis, taking into account the need to provide the best value for money and the best services for our residents, businesses and visitors. This can only be achieved with contractors who have high regard for their employees and their development, something which the Council actively engages on during the tender process. The Council acknowledges that this approach brings positive results, with 73% of people who live in Westminster believing that the Council is well run and 65% thinking that it provides good value for money, both of which rate well above the national average.

The Council commends the outstanding work of its committed and talented employees, along with the partnerships formed with contractors who deliver many valued services throughout the City. The Council will continue to set out clear expectations around employment during procurement procedures and to take its role as a civic leader seriously”.

#### **15 REPORT OF THE GENERAL PURPOSES COMMITTEE**

The Lord Mayor put the recommendation in paragraph 1 of the General Purposes Committee to the vote and on a show of hands declared the recommendation **ADOPTED**.

**RESOLVED:** That approval be given to the changes to the Constitution and Standing Order 28(1) as set out in the report attached to the report of the General Purposes Committee (26.4.17) as Appendix A.

The Meeting ended at 10.00pm.

**CHAIRMAN:** \_\_\_\_\_ **DATE** \_\_\_\_\_

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